



PARENT HANDBOOK

2020 - 2021

5780 - 5781

תש"פ – תשפ"א

Please note: All COVID-19 related protocols in place for the 2020-2021 school year supersede this handbook.

Developing MINDS | Transmitting MESORAH | Instilling MIDOT

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Staff Extension Numbers—2020-2021

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Zeva Adelsberg -----	380	Sharon Herenstein -----	434	Nelsen Perez -----	314
Rabbi Daniel Alter -----	370	Amanda Hoffman -----	493	Deborah Pechet -----	433
Tori Ashman -----	518	Rifkah Hourizadeh -----	506	Nelsen Perez -----	314
Nini Berger -----	364	Molly Isaac -----	502	Bracha Plotsker -----	410
Aliza Berkowitz -----	465	Rabbi Zev Kahane -----	383	Ilana Porat -----	371
Bracha Bluman -----	367	Rachel Kaminetzky -----	317	Amanda Pransky -----	424
Tzipporah Boim -----	325	Felicia Kaplan -----	422	Rachel Ratzersdorfer -----	348
Gila Bretter -----	514	Jodi Kashnow -----	392	Toby Rosenberg -----	452
Yardena Brickman -----	327	Adina Kastner -----	369	Barbara Rotenberg -----	305
Ayala Chen -----	511	Erik Kessler -----	376	Surie Roubini -----	374
Debbie Coby -----	452	Nicole Kinches -----	419	Rivkie Rube -----	302
Carol Cohen -----	330	Batya Kinsberg -----	513	Pamela Schlisser -----	301
Morgan Cohen -----	430	Rachel Kluger -----	359	Draizy Schreiber -----	384
Karin Dahan -----	443	Sandra Knoll -----	374	Devora Schwartz -----	356
Odelia Danishefsky -----	375	Rabbi Shmuel Konikov -----	440	Jordana Schwartz -----	404
Chavi Denenberg -----	437	Anita Kourehjan -----	452	Rachel Schwartz -----	483
Wendy Dicker -----	489	Yael Krumerman -----	499	Wendy Segal -----	473
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Toby Eizik -----	310	Dawn Lax -----	515	Yonina Simckes -----	417
Linda Epstein -----	464	Adina Lederer -----	413	Gila Solomon -----	427
Naomi Epstein -----	470	Leah Levi -----	418	Rochel Spira -----	387
Sharon Fenster -----	407	Amy Levine -----	520	Janet Stavsky -----	453
Karen Finkelstein -----	406	Rabbi Dov Levinson -----	416	Sara Tetievsky -----	373
Nechama Fireman -----	400	Rina Levinson -----	445	Divsha Tollinsky -----	323
Robin Fishman -----	535/386	Jessica Levner -----	358	Laura Vun Kannon -----	389
Ahuva Forman -----	395	Nancy Levy -----	439	Roberta Waldman -----	482
Dale Fox -----	388	Ari Lewis -----	393	Sharon Weiskopf -----	462
Jennifer Friedman -----	528	Zelicia Lifschitz -----	447	Beth Wittenberg -----	510
Lonnie Friedman -----	334	Rabbi Eitan Lipstein -----	415	Dawn Wohlrab -----	324
Jackie From -----	397	Stephanie Lubat -----	381	Gary Wohlrab -----	467
Cesar Garcia -----	306	Linda Mandell -----	335	Marguret Wohlrab -----	354
Miriam Gartenberg -----	475	Livia Marcovici -----	322	Diane Wolf -----	492
Naomi Gershowitz -----	438	Therese Martino -----	425	Chedva Zacks -----	426
Malki Gerstle -----	436	Malki Marx -----	491	Aliza Zeffren -----	304
Devorah Gertler -----	405	Orly Mizrahy -----	516	Jessica Zlatin -----	505
Shira Goldberg -----	408	Phyllis Morrison -----	403		
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Dear Parents:

We hope that you will find the 2020-2021 Parent Handbook to be a useful resource. Please refer to the Handbook for all relevant Moriah policies and procedures information.

We send this to you with our best wishes for a healthy, happy and sweet New Year. May the coming year be filled with growth, success and good deeds.

לשנה טובה תכתבו ותחתמו.

CHAPTER 1 - DAILY ATTENDANCE AT MORIAH

1.1 DAILY SCHEDULE

ARRIVAL AND DISMISSAL - GENERAL INFORMATION

The safety of our children is our top priority. As such, please help us to ensure a smooth and safe traffic flow by following these rules:

- Children should only be dropped off and picked up at the designated carpool areas.
- Do not allow children to cross over lanes. Please make sure that children are only dropped off adjacent to the School building.
- Follow the directions of our traffic monitors. Children have the right of way in our crosswalk.
- Do not leave your car unattended.
- Do not park in the four designated traffic lanes (along the Main and Frisch Buildings) from 7:15 a.m. until 8:45 a.m. and from 3:00 p.m. until 4:45 p.m.
- Please be patient.
- Parking is not permitted in any of the yellow-marked fire lanes. Cars parked in these designated lanes are subject to a parking ticket.
- Carpool cars should form a single lane to designated pick up areas.
- There are no left turns from Woodland into Moriah during arrival and dismissal. Out of courtesy to our neighbors, we ask that you please do not turn around in the neighbors driveways. If you need to turn around, please go down either Linden or Mountain.

ARRIVALS

TODDLERS-GRADE 5

- In order to guarantee students' safety, students in grades Toddler - Grade 5 will be welcomed by their teachers starting at 8:15 a.m.
- For Toddler - Grade 5, classes begin at 8:25 a.m.

GRADES 6-8

- Tefillah begins at 8:00 a.m.
- Students should arrive with enough time to utilize their Yondr pouch if they have a cell phone, put their backpack down in their first period classroom, and enter the Beit Kneset in time to sign in and begin davening on time.

MORNING ARRIVAL

The lane adjacent to the Main Building (from the old Business Office Building to the Main Building entrance) is reserved for buses only at dismissal and arrival times. The main entrance driveway (by the Guard Booth) is the sole entrance to the School; the two other driveways which exit to Woodland Street are exits. All cars exiting the campus must use the exit driveway between the Frisch Building and the small playground opposite that building. In all drop-off areas, please pull up as far as possible to allow more cars to line up.

- There are teachers stationed in all areas who will cross children over if you have a mixed age carpool.
- Students are asked to exit cars only from the passenger side.
- All carpools should be dropped off along the Main Building curb (past the bus lanes).
- All students should enter Moriah using the Nursery Entrance.

- Parents should wait at the front door for a staff member to meet their child.

Please note: timely arrival at school is expected of every student; chronic tardiness not only disrupts the decorum and concentration level of the other students, but directly impacts the academic progress of the child who is repeatedly tardy.

DISMISSAL

The dismissal process begins at the following times:

MONDAY - THURSDAY

- Toddler (early): 1:00 p.m.
- Toddler - 5: 3:25 p.m.
- Grades 6 - 8: 4:30 p.m.

FRIDAY

- Toddler - 5: 1:30 p.m. or 2:00 p.m.
- Grades 6 - 8: 2:00 p.m. or 2:30 p.m.

After school programming and Moriah Plus continues until 6:00 p.m.

DISMISSAL INSTRUCTIONS

We have created a traffic pattern and carpool protocol, which reduces congestion and time from the afternoon carpool lines. The plan achieves the goals of cutting down on loading time of cars, and reducing the traffic line through the residential area of South Woodland Street.

Below are the details for Early Childhood and Lower School dismissal:

- Carpools are allowed to enter the Moriah campus starting at 2:50 p.m.
- Carpools with children only in Lower School should line up in the Lower Parking Lot (Blue Zone)
- Carpools with a child in Early Childhood should line up by the shul in the Upper Parking Lot (Gold Zone). As this line fills up, the cars will be directed by staff members to then line up in lanes one and two of the main driveway.

Please register your carpool with the School and display your carpool number when you arrive for pickup. This will enable the carpools to be gathered and ready for efficient loading when you pull into the respective loading zones. To register your carpool, please email Pam Schlisser at pschlisser@moriahschool.org.

Please load your vehicles and exit the campus expeditiously. This is the key to making this effort successful.

Middle School carpool students will be dismissed from the exit near the shul and carpools should line up in the Upper Parking Lot (Gold Zone).

As a reminder, hand-held mobile phone use is prohibited while operating a motor vehicle. We also ask you to obey a strict 10 MPH speed limit on school grounds, and be very cautious of what is going on around your vehicle. We have many people operating in a relatively small space.

Out of respect for our neighbors, please do not block any residential driveway. In addition, please follow the instructions of all school personnel. We appreciate your cooperation.

EARLY DISMISSAL PROCEDURE

Dismissing children from class during the School day is disruptive to the learning process. If your child needs to leave early, please have your child bring a note to the Reception Desk upon arrival at school. Your child's teacher will be given an early dismissal note to release your child at the requested time.

MIDDLE SCHOOL ONLY: The number of Early Dismissals will be noted on the report card for each semester. No child is permitted to sign him/herself out. A parent, guardian, sibling or other adult authorized to pick up the child must sign the child out with the receptionist at the Front Desk.

We ask that all requests be phoned in Monday - Thursday, by 2:00 p.m. and on Friday, by 11:00 a.m. All students must be signed out.

1.2 SCHOOL CLOSINGS, EARLY DISMISSALS AND INCLEMENT WEATHER

SCHOOL CLOSINGS

In the event of inclement weather, the School may close. All parents will be notified through the School's One Call automated phone system by 6:30 a.m. In addition, updated information about school closing can be found on the School's website <http://www.moriahschool.org> and Facebook page.

EARLY DISMISSAL

We advise parents to check the website if an early dismissal is possible. Should conditions require an early dismissal, parents will be notified through the One Call automated phone system, website posting and e-mail.

It is essential for the School office to have up-to-date emergency contact information and equally essential that each family establish contingency plans in the event that no adult is home when an early dismissal is announced. Please e-mail the School at dissmisal@moriahschool.org to inform us of any changes in your contact information.

DELAYED OPENINGS

In the event of a delayed opening, school will start as follows:

- Grades Nursery - 5: 9:15 a.m. or 10:15 a.m.
- Grades 6 - 8: 9:00 a.m. or 10:00 a.m.

The automated phone system will notify all families. You may also call the School at ext. 348 for a recording of the most current information. Middle School students and parents please note: If there is a two hour delayed opening and school begins at 10:00 a.m. it is expected that students will daven at home.

1.3 ABSENCES

Absence for any reason other than illness or a family emergency will be considered unexcused. Please make every effort to plan your trips to coincide with the School's vacation days.

Please notify your child's teacher via e-mail and the Receptionist (ext. 348) if your child will be absent from school for any reason.

Excessive unexcused absences from/lateness to classes (more than five days per marking period), can have a negative impact on your child's progress and will be indicated on his/her report card with a specific designation.

Students who are absent should make arrangements to complete homework assignments. If your child is absent, he/she can receive the homework and all other pertinent class information via the teacher's HAIKU pages, which can be accessed through the Moriah website <http://www.moriahschool.org>. As always, your child is encouraged to call a classmate to review what was covered in class.

CUTTING CLASS

"Cutting" is defined as arriving more than 10 minutes late to class, leaving class for more than 15 minutes, or not attending a class/period. Cutting will be documented on a student's record.

1.4 PUNCTUALITY

Parents involved in carpools are requested to be punctual. Children arriving late to school disrupt class routines. They will be marked late by their classroom teacher. Students who arrive after 8:45 a.m. must receive a late pass at the Receptionist's Desk.

Middle School students are expected to arrive in school in time to report to their dawning room for Tefillah by 8:00 a.m. Students who sign in to the attendance system after 8:06 a.m. will be marked late. Should a child arrive after 8:35, they are to sign in at the front desk. **Note:** Should a student forget to sign in, the first period teacher will sign the student in, but the student will be marked as tardy for that day in the attendance system. Tardies are aggregated and listed on the report card. Parents are encouraged to log into the PikMyKid app (information under separate cover) to receive daily information stating the time the child signed in as present.

1.5 TRANSPORTATION

If your child's bus does not arrive for pick-up in the morning, arrives late on a daily basis, or if you have concerns about any other general bus issue, parents may contact: Rainbow Bus Company at (201) 374-1222.

If you have other general bus issues, please contact Erik Kessler at ext. 376. All of the buses are filled to capacity. Children are only permitted to go home on their assigned bus (regardless of the emergency).

If your child has a play date after school, please make sure that your child gives the teacher a signed note from a parent/guardian and arrange for alternative transportation home. Our buses cannot accommodate guests.

Children assigned to the early a.m. buses (grades 6 - 8) may not come to school on the later buses and may not go home on Lower School buses. This will be strictly enforced. If your child misses his/her bus, please arrange for other means of transportation.

BUS CONDUCT

Appropriate behavior while riding on buses is essential in order to ensure students' safety at all times.

Inappropriate bus conduct will result in corrective action, including documentation on the child's record and referral to the Head of School and a possible loss of bus privilege.

1.6 VISITING THE SCHOOL

Please check your e-mail for our special COVID-19 instructions regarding visiting the school.

PARKING

Visitor parking is available in Parking Area "B." Alternatively, parking is permitted on the East side of South Woodland Street (school side).

Please do not park in the four traffic lanes in front of the building, especially during dismissal, or in front of the Frisch building. These are designated for buses and carpools. Please do not park in any portion of the exit driveways at any time.

CHAPTER 2. SCHOOL ATTIRE

2.1 SCHOOL ATTIRE - GRADES 1-8

We believe that how a student dresses reflects respect for the educational environment and the k'dusha (holiness) of learning. The Moriah dress code establishes guidelines for attire, which help to foster tzniut (modesty) and derech erez and which help to minimize competition in dress. It is our expectation that all students will adhere to the Moriah dress code.

Compliance with the dress code will be strictly enforced. As always, we ask that parents act as role models in this area and reinforce the importance of respecting school rules by adhering to our parent dress code policy. Male visitors must wear a hat or kippah, and female visitors must wear a knee length skirt and refrain from wearing sleeveless tops.

It is our hope that parents will step up their efforts to support us in this area and strictly and consistently comply with the above guidelines, to allow the administration to focus on maintaining and improving the superior level of education that Moriah offers, with fewer dress code interruptions.

DRESS GUIDELINES - EARLY CHILDHOOD

The following is the dress guidelines for Nursery, Pre-K and Kindergarten:

BOYS:

- Tzitzit (Pre-K and K).
- In Nursery, Pre-K and K, boys must wear a baseball cap or kippah.
- Non-collared shirts are permitted.
- Jeans are permitted.
- No flip flops or backless shoes.

GIRLS:

- Pants (including jeans) are permitted.
- All tops are acceptable except for: halter tops and “spaghetti strap” blouses/dresses.
- No flip flops or backless shoes.

DRESS GUIDELINES - LOWER SCHOOL

The following is the dress guidelines for grades 1-5:

BOYS:

- Tzitzit and kippah.
- Any solid navy blue, black or khaki (tan) pants. Denim fabric is not permitted.
- Any solid navy, white, pink or light blue collared shirt.
- Any solid navy, white, or light blue sweater or sweatshirt (worn over collared shirt).
- No sandals, flip flops, beach shoes or open toe shoes.
- No jeans, jogging pants, sweat pants or baseball caps.
- No logos or embellishments, other than the Moriah logo, including on sweatshirts.

GIRLS:

- Any solid navy, Khaki (tan), black or denim skirt (no denim dresses) that covers the knee while standing.
- Any solid navy, white, light blue or pink shirt with neckline no lower than the collarbone.
- Any solid navy, white or light blue sweater or sweatshirt.
- Tops should cover the torso while sitting, standing or bending.
- No sandals, flip flops, beach shoes or open toe shoes.
- No cap sleeves or sleeveless tops.
- No logos or embellishments, other than the Moriah logo, including on sweatshirts.
- Leggings worn under appropriate length skirts are permitted, but while standing, the skirt must cover the knees.

DRESS GUIDELINES - MIDDLE SCHOOL

The following is the dress guidelines for the Middle School:

BOYS:

- Tzitzit and kippah
- No logos or embellishments, other than the Moriah logo, including on sweatshirts
- Any solid color collared shirt
- Any logo-free solid color sweater/sweatshirt (worn over collared shirt)
- Any solid color pants. (The following are not permitted: denim fabric, corduroy, jeans,

jogging pants, sweatpants, "skinny leg" or baseball caps)

- No sandals, flip flops, beach shoes or open toe shoes

GIRLS:

- Any solid color skirt that covers the knee while standing
- No logos or embellishments, other than the Moriah logo, including on sweatshirts
- Any solid color shirt, with neckline no lower than collarbone
- No cap-sleeved or sleeveless tops
- Any logo-free solid color sweater/sweatshirt
- Tops should cover the torso while sitting, standing or bending
- Leggings worn under appropriate length skirts are permitted (the skirt must cover the knee while standing)

Student haircuts should look neat and becoming for yeshiva students and be within halachic parameters. Haircuts involving shaved or partially shaved heads (lines etc.) as well as colored hair and the like are inappropriate styles for school. Administrator discretion will be used when deciding if a style meets the criteria of being appropriate for school.

2.2 ENFORCEMENT OF DRESS CODE POLICY - MIDDLE SCHOOL

Upon arrival at school, we expect every student to be properly dressed.

Upon the **first** time a student is reported to be out of dress code per term, the student must change into the extra clothing brought into school and kept for emergency use. If the student does not have extra clothing from home, the child must purchase clothing from the school office and change. The cost of the clothing item will be billed to the parents through the business office.

Upon the **second** and subsequent times a student is reported to be out of dress code per term, the student must purchase clothing from the school office and change (even if the student has emergency clothing from home available). The cost of the clothing item will be billed to the parents through the business office.

Upon the **third** time a student is reported to be out of dress code per term, it will be documented and the grade for Adherence to School Rules on the high school transcript will be lowered.

Upon subsequent violations, parents may also be called in to school to meet with their child and a school administrator to discuss the importance of following school rules. In addition to purchasing clothing from the office, and subsequent lowering of the Adherence to School Rules grade, other repercussions may also be deemed necessary.

CHAPTER 3 - TITLE IX PROTECTION

Title IX of the federal Education Amendments of 1971 protects students from discrimination based on sex in educational programs and activities. Title IX provides that:

No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any academic, extracurricular, research, occupational training, or other education program or activity operated by Moriah.

This policy reaffirms Moriah’s commitment to comply with Title IX. Under Title IX, discrimination on the basis of sex can include sexual harassment or sexual violence. This policy covers sexual harassment and sexual violence alleged to have been committed by one student against another, as well as sexual harassment alleged to have been committed by an employee or contractor against a student.

3.1 PROHIBITED CONDUCT

“Sexual Harassment” refers to any unwelcome or unwanted sexual advances. Conduct that may constitute sexual harassment can include, but is not limited to, verbal comments of an overtly sexual nature, comments of a sexual nature not relevant to the material being taught, remarks of a sexual nature about an individual’s clothing, gesturing, leering, unwanted touching, requests for sexual favors, and sexual violence. Sexual harassment may occur in a single incident or consist of a series of incidents.

“Sexual Violence” is any nonconsensual sexual act prohibited by law, including when the victim lacks capacity to consent. Examples of sexual violence include, but are not limited to, rape, sexual battery, molestation or attempts to commit those offenses, and intentional physical contact which is sexual in nature.

“Sexual Favoritism” is the granting or withholding of the School’s opportunities and benefits including assignments, discipline, and progress marking and reporting.

“Stalking” is engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his/her own safety or the safety of others, or to suffer substantial emotional distress. This includes two or more acts done directly, indirectly, or through a third-party.

“Dating/Domestic Violence” is violence committed by a person who is or has been in a romantic or intimate relationship with the victim. This includes felony or misdemeanor crimes of violence.

3.2 TITLE IX COORDINATOR

Moriah has appointed a Title IX Coordinator Erik Kessler to ensure its compliance with Title IX. The Title IX Coordinator is responsible for overseeing all Title IX complaints and investigations, identifying and addressing any patterns of systemic problems that are based on review of complaints, and providing education and training about this Policy to the Moriah community.

Erik Kessler can be reached at 201-567-0208 ext. 376 or ekessler@moriahschool.org. In the event of Mr. Kessler’s absence, Yael Krumerman, School Psychologist will carry out his duties 201-567-0208 ext. 499 or ykrumerman@moriahschool.org.

MAKING A COMPLAINT

Complaints may be reported by the victim or by anyone else who has knowledge of a violation of this Policy.

PROCEDURE

Once the Title IX Coordinator has received a complaint, a timely and thorough investigation will be conducted. Moriah's corrective action procedures will be used to adjudicate complaints of sexual harassment or sexual violence.

CHAPTER 4 - BULLYING AND CYBER-BULLYING

The Moriah School is deeply concerned about the potential impact of bullying on its community and on its individual students, as well as new forms of bullying involving the Internet, cyberspace and cell phones.

The psychological damage and physical effects caused by all forms of bullying are well documented impeding the education of the bully and the bullied, and destroying the healthy social, emotional and ethical environment of the School. Therefore, Moriah has formulated and implemented the following policies and guidelines relating to allegations and acts of bullying and cyber-bullying.

The teachers and administration will take any offensive material placed on the Internet by its students very seriously. Anything written by a student or faculty member will be treated as an "in school event."

4.1 BULLYING AND CYBER-BULLYING DEFINED

Bullying is defined as any verbal, written (e.g., text messages, e-mails, or posts on the internet or social media), or physical acts by a student/group of students against another student/group of students or staff member that is intended to hurt (physically or emotionally) or intimidate.

Bullying is distinct from other forms of negative behavior in that it refers to a pattern of behavior repeated over time, and it involves the imbalance of strength or power.

4.2 REPORTING BULLYING

Acts of bullying may not take place at school, school sponsored events, or on the bus. Students are expected to show respect for the rights and well-being of other students at all times.

If students observe a peer being bullied, they are encouraged to support their peer right away by stopping the act. If they are unable to stop the bullying behavior, the observers should help the victim walk away from the exchange.

If students or parents/legal guardians wish to report a violation of the Bullying and Cyber-Bullying policy, they should report to a teacher or the Head of School, who will follow the procedures set forth in accordance with this policy.

Oral reports of bullying will also be considered official reports, but they must be followed up in writing, within two days of the incident. Reports may be made anonymously, but cannot be the sole basis for corrective action.

CHAPTER 5 - TECHNOLOGY AND COMMUNICATIONS

5.1 COMMUNICATIONS

Please limit calls to the School office for urgent messages only.

All instructions to your children regarding appointments, after school activities, etc., should be given to them in the morning. If it becomes absolutely necessary to get a message to your child, please contact the office before 11:00 a.m. so that the message can be delivered during lunch rather than during class. If not known by early morning, please call ext. 348 to inform the School of a change by 2:00 p.m.

Parents of Early Childhood students must send a written note pinned to their child's clothing indicating a change in the dismissal pattern for that day.

SCHOOL COMMUNICATIONS/MAILINGS

Much of our general school-to-parent communications take place through our website and e-mail. For greater efficiency and cost-effectiveness, most of our day-to-day information and announcements are sent out via info@moriahschool.org. Chailights, a weekly review of major events and school news of the week is e-mailed to all the parents and can also be accessed through the School's website.

In addition, we post current school information on our website. In order to stay updated on all aspects of school life, we urge every family to access this site each week. Each Early Childhood class sends home a weekly newsletter detailing the week's events.

Please make sure we have your correct e-mail address and check our website www.moriahschool.org regularly as well as our social media pages (Facebook, Instagram). Information regarding school closings will also be posted on our website www.moriahschool.org.

5.2 TECHNOLOGY

CELL PHONES

To minimize disruptions to the learning process, children are not permitted to receive any phone calls, except for family emergencies. They may use the office phone only in case of an emergency.

Moriah is a cell phone free environment for students. No student may have a cell phone during the hours of school. If your child feels ill enough to go home he/she should go directly to the nurse who will determine whether your child should be sent home. Parents should review your child's needs for the day with him/her.

Middle School students who need to reach their parents can ask a school administrator for use of a school landline. If a Middle School student should need a cell phone prior to entering the school building in the morning or upon exiting school at dismissal, a Yondr pouch must be leased in order to facilitate this. Yondr pouches are simple to use. Upon entering the building, students lock their own phone in a personal pouch and then carry the locked and secure pouch through the day. As students exit the building, they unlock their pouch to retrieve their phone. Pouches can be leased for the year for \$20 and will be available during locker setup. If determined that a pouch is needed at a later date please speak with Rachel Kaminetzky. A cell phone found out of a locked pouch will be confiscated for one week of time (including weekends). After one week, parents can pick up the cellphone from the Middle School principal's office.

MORIAH'S TECHNOLOGY USE POLICY

It is the goal of the School to promote educational excellence by facilitating access to current technologies. In keeping with this goal, we encourage our students to participate in all forms of information technology and the opportunities they afford.

The use of computer services at Moriah is a privilege, not a right. Students are expected to make responsible, ethical and appropriate use of computers and information services at all times. Network and computer services include:

- Use of personal and school computers (including laptops) and peripherals;
- The Internet;
- E-mail; and
- All associated software.

Students should understand that these services are finite and costly and that time, money and hardware are wrongfully appropriated when these services are abused.

Moriah holds specific expectations for students at each grade level regarding their use of technology before, during and after school. A comprehensive and detailed guide to technology use, policy and procedures will be distributed to every family at the start of the School year.

Prior to receiving Chromebooks, Middle School students will receive the Middle School Handbook which includes a more detailed Acceptable Use Policy (AUP) regarding technology usage. Parents should review it together with their child. Both the student and a parent must sign the Middle School Handbook prior to the student receiving a Chromebook.

CHAPTER 6 - CODE OF CONDUCT

6.1 EARLY CHILDHOOD AND LOWER SCHOOL

GRADES NURSERY, PRE-K, K AND GRADE 1

In grades Nursery, Pre-K, K and grade 1, the primary response to negative behavior is private conferencing with the child and redirection of his/her behavior. Where negative behavior is frequent, the following steps are followed:

- The teacher confers with the administration and/or school psychologist as to possible approaches that might be effective.
- The parents are contacted as soon as possible and a strategy meeting will be held.
- Where behavior is so unruly as to disrupt the teaching/learning environment, the teacher, in consultation with an administrator, may decide to call the parent and have the child removed from school for the remainder of the day.

GRADES 2-5

In grades 2-5, the above guidelines are to be followed. Additional steps that may be required for this age group include:

- Withdrawal of a privilege given to others in the class.
- A written assignment, to be done either in class or as homework, requiring the child to

- reflect on his/her behavior and to suggest what he/she might have done differently.
- Notification of infraction sent home to parents.
- After repeated infractions, after-school detention of one hour may be assigned.
- In cases of physical aggression, the teacher, in consultation with an administrator, may decide to require an in-school detention of a specified amount of time.
- In extreme cases of physical aggression, destruction of school property or emotional abuse of another child, a child in these grades may be suspended from school for a 24-hour period or longer.

MIDDLE SCHOOL

In grades 6-8, the above guidelines are to be followed. Additional steps may be required for this age group. The following will be regarded as inappropriate behaviors which will not be tolerated in our School:

- Physical aggression of any kind.
- Any action that endangers the safety and/or well-being of others.
- Verbal/emotional abuse of a staff member or student (threatening, taunting, bullying, name calling, insults, intimidation, spreading malicious rumors/lies, sexual harassment, etc.)
- Rude or disrespectful behavior toward a staff member or student.
- Disruption of the teaching/learning process.
- Intentional damage of school or student property.
- Disrespectful behavior during Tefillah, Birchat HaMazon, or any other religious function.
- Intentional cutting of class or other school activity.
- Cheating or plagiarism.
- Repeated unexcused lateness.
- Repeated dress code violations.
- Violation of Moriah's Electronics Acceptance Use Policy, including access of unauthorized websites, sending harmful messages to other individuals inside or outside of the School, and/or unauthorized use of school computers.
- Use of alcohol, vaping devices and/or illegal substances.
- Possessing any potentially dangerous weapon and/or device on school property.

CHAPTER 7 - HEALTH AND WELLNESS

7.1 MORIAH'S HEALTH PROGRAM

Our health program promotes good habits of health through specific preventive initiatives. Pursuant to New Jersey State Law, new admission forms are required to be filled out and signed by your physician prior to each child entering school.

Our school requires a yearly re-admission physical to be on file in the Nurse's office. Children who do not meet this requirement will not be allowed to participate in gym or extra-curricular sports.

The following is a list of common medical procedures to ensure the safety of both students and personnel at Moriah:

- If a child has a temperature greater than 100 orally, the child is excluded from the classroom and parents are called to take the child home. It is advisable for children to be fever free for 24 hours before returning to school.
- In the event that a child has head lice, an appropriate anti-lice preparation must be used and all nits must be removed. The Nurse will decide whether a child may return to class. Detailed instructions will be given at the time that the child is picked up.
- Appropriate eye drops or ointment must be applied to pink eye, or conjunctivitis. There must be no sign of discharge or significant redness before returning to school.
- Ideally, all medications should be given at home. Please ask your physician to structure the time schedule so medications can be given before and after school hours. If a child has to take medication during the School day, a note delineating the name of the medication, time and dose must be given to Nurse Toby. Students may not take medications in school on their own. The Nurse is the only person permitted to administer any medications.
- If the child exhibits signs of illness in the morning (i.e., a temperature greater than 100 orally, vomiting or diarrhea), he/she may not attend school until the symptoms have resolved.
- Children should receive appropriate medication for strep throat and remain at home for 24 hours after start of medication.
- Students returning from an absence due to surgery or injury must submit a note from the physician indicating that the child may return to school and when he/she may resume gym.
- Students are not permitted to use cell phones to call home if they are feeling ill. They must go to the Nurse. If the Nurse deems it necessary that the child be sent home, the Nurse will contact the family.
- If your child plays on a Moriah Middle School team and is not in school from at least 12:00 p.m. on the day of a game/practice, he/she will not be permitted to play in that day's activity.

7.2 MEDICATION

Students must have written authorization on file from a physician detailing the name, frequency, and dosage of a prescribed medication.

Moriah must have a written request on file from the parent in order to administer the medication as prescribed by the physician.

7.3 LUNCH PROGRAM

Our catering service serves hot dairy meals three days a week and hot meat meals twice a week (Tuesday and Wednesday), when water is served, instead of milk. Children not on our lunch program can bring dairy, meat or parve lunches from home which conform to the laws of kashrut. "School lunch" children and "home lunch" children will be seated at separate tables on meat days, in order to conform with kashrut standards. Meat lunches can be brought from home only on meat days.

Students on our lunch program must be wearing their lunch tag in order to be served school lunch.

Parents are asked to send parve nutritious snacks on meat days and to consider our menu when

planning dinner. A drink will be provided for children who bring their lunch from home. To enroll in the lunch program, call Dawn Wohlrab in the Business Office, ext. 324.

Students who are on home lunch yet forget to bring from home, will be able to eat lunch from the Hot Lunch Program. Parents should not bring lunch to school for a child who forgets to bring Home Lunch as this can be disruptive to the school day for the class.

7.4 SNACKS

We provide our Early Childhood students with a healthful snack both in the morning and in the afternoon. Therefore, there is no need for you to send in a snack with your child.

Students in grades 1-8 are encouraged to bring healthful snacks to school to eat during recess/snack time.

Students in grades 1-5 usually eat their snack during morning and afternoon recess. Middle School students have a short mid-morning snack break. We highly recommend that your child's snack consist of fresh fruits, and vegetables, rather than "junk food."

Please remember that all packaged snacks should have the kashrut supervision of one of the School-approved kashrut agencies: OU, OK, Chaf K, Star K or other Orthodox certifications approved by the RCBC.

Due to the prevalence of food allergies, please remind your children that we cannot allow sharing or trading of snacks. Also, please note that due to the increased population of students with severe nut allergies, no child should bring into the School any food products containing nut ingredients, including products made on machinery producing nut products. If peanut butter sandwiches are a basic food staple for your child, please substitute with soy butter.

If you have any kashrut or health questions, please feel free to contact Rabbi Daniel Alter at ext. 370.

7.5 ELEVATOR USE

Should a child have a medical need to use the elevator, he/she must see the Nurse immediately in order to obtain a medical pass. Only children with a medical pass are permitted to use the elevator.

Upon showing his/her medical pass to an adult (security guard or teacher), the student will be keyed into the elevator.

CHAPTER 8 - ACADEMIC SUCCESS

8.1 HOMEWORK

Homework is an integral part of the School curriculum. Homework assignments are posted on HAIKU pages, which can be accessed through the School's website. Teachers will discuss homework protocol at Back to School Night.

8.2 REPORT CARDS/CONFERENCES

Report Cards and Progress Reports will be e-mailed to all parents during the School year. Please refer to the School calendar for the exact dates and times of Parent-Teacher Conferences.

If you wish to discuss an issue at any time during the year, please leave a message for the teacher on his/her voice-mail (ext. numbers are listed in this directory) or e-mail him/her.

We will be using the on-line Parent-Teacher Conference Reservation System to schedule parent-teacher conferences for grades Nursery - 8. This software enables parents to sign onto the Internet and schedule their own conferences with their child's teachers via the web.

An instruction packet explaining how to access the system and reserve appointment times will be sent home before each conference session. The system is designed to make it easy to use. Parents who have questions regarding the use of the system will be directed to a phone extension and an e-mail address where support from a Moriah staff member will be available.

8.3 STUDENT SUPPORT SERVICES

At the core of Moriah's educational philosophy is the Jewish teaching, "Educate the child according to his/her way." **Our mission of instilling love of Torah and devotion to Judaism together with our equally passionate commitment to providing a General Studies education of the highest caliber is inclusive of every child in our school.** Toward that end, Moriah employs a team approach to supporting the individual child, with the goal of capturing the essence of the whole child and providing each student with a program of learning which will maximize his/her strengths and potential while addressing areas in need of further development.

Special educators, psychologists, speech language therapists, outside learning consultants, and Bergen County Special Services personnel work together utilizing research-based, cutting edge methodology and technology to create an individual plan that diversifies instruction and targets the needs of each child.

Parents are encouraged to call Mrs. Alana Green, Director of Student Support Services, at extension 321 if they have any questions or concerns regarding their child and Moriah's Support Services program.

CHAPTER 9 - CELEBRATIONS

9.1 BIRTHDAYS

Moriah provides a light birthday refreshment for our Nursery, Pre-K and Kindergarten students. Please be in touch with your child's teacher to arrange a mutually convenient date. Parents are requested not to bring their own refreshments for any class party or celebration.

Students are permitted to attend First Grade Siddur and Second Grade Chumash celebrations of siblings. On the day of the program, please send a note requesting that your child attend the program and have your child bring it to his/her morning teacher.

Out of consideration for the feelings of every child, and in order to ensure social cohesion, we must insist that birthday parties and other out-of-school celebrations be inclusive of ALL children in the class or of all students of one gender. When one child or a small handful of children are excluded from a classmate's out-of-school celebration, the hurt and embarrassment run counter to Jewish values and the midot we teach at Moriah. In-school distribution of invitations to a classmate's out-of-school party is not permitted.

We expect that every Moriah family will be sensitive to the diversity of halachic observance within our school by ensuring that all aspects of the celebration are in conformity with Moriah's religious policies regarding kashrut, dress code, mixed dancing and mixed swimming.

9.2 BAR AND BAT MITZVAH CELEBRATIONS

A Bar or Bat Mitzvah is meant to be an exciting foundational lifecycle experience for a child. We, at Moriah, look forward to partnering with parents in ensuring that the Bar/Bat Mitzvah experience is spiritually meaningful. To this end, we have developed guidelines to help us achieve our mutually desired goals of ensuring that this experience is as smooth as possible and is in line with the values that our School and families stand for.

Once you have cleared a date with your shul, please reserve the date of your celebration (both the service and celebration if possible) with Barbara Rotenberg, via e-mail at brotenberg@moriahschool.org or bbMitzvah@moriahschool.org. This can be done as early as 24 months in advance and we urge you to reserve a date as early as possible, beginning on the first date of the month of your Simcha. We urge everyone to be sensitive to the potential hurt and embarrassment, which the celebrant and his/her classmates can be subjected to when multiple smachot are scheduled on the same date and children are forced to choose which Simcha to attend.

Moriah believes in an inclusive environment where each child feels that he/she is a valued member of the School and we strive to foster that culture within the building. When planning your Bar/Bat Mitzvah, it is our responsibility to ensure that this standard is carried through for the sake of our students and school spirit. To that end, we offer three potential options for the invitation list:

Offsite bar and bat mitzvot should not be scheduled to overlap with school hours.

- Invite the entire grade;
- Invite the entire gender of the celebrating student; or
- Invite less than 25 percent of either the grade (if inviting both boys and girls) or gender of the celebrating student.

A Bar/Bat Mitzvah is a memorable event and milestone and one that must remain a positive experience for everyone. Such a joyous occasion cannot be marred by exclusion. Rather it should be enhanced by communal and united celebration. Please understand that violations of this policy will be taken seriously by Moriah and could place a violating family and student in a precarious situation with regard to high school placements.

Please make sure that your child responds in a timely fashion upon receipt of an invitation. If your child cannot attend, please inform the Bar or Bat Mitzvah's parents as soon as possible to enable them to plan accordingly.

When planning your celebration, please make sure that you are inclusive in both the list of children invited as well as in respecting the halachic standards of our School and of our Moriah families. The goal should be to maximize the participation of all of the children attending. One of the primary ways in which this participation can be achieved is through ensuring that all aspects of your Simcha are in consonance with Torah and Orthodox Jewish values and sensibilities. To this end, all food should be Glatt Kosher, under supervision of a nationally recognized hashgacha, and the venue, entertainment and dress should be appropriate to the meaning and spirit of the occasion.

A Dvar Torah given by the Bar/Bat Mitzvah and Simcha dancing are particularly meaningful ways to reflect the significance of this occasion.

In order to maintain appropriate decorum at your Simcha, you should have sufficient adult supervision.

Please give thought to making your celebration as child-friendly as possible. Though speeches are an important part of the celebration, remember that it is difficult for children of this age to sit through many lengthy speeches.

Remind your child before attending every Simcha that he/she is to behave with appropriate derech erez at all times during the celebration. Moriah has set high standards and expectations of its students' conduct and we expect every student to act with the utmost respect and to create a Kiddush Ha'Shem wherever he/she goes.

Remind your child that he/she should be sensitive to the feelings of the child celebrating the Bar or Bat Mitzvah as well as other children attending. For example, large groups deciding collectively to leave a Simcha early can be hurtful to the celebrant.

Remind your child that, upon arrival at the celebration, he/she should find the Bar/Bat Mitzvah celebrant and his/her parents and thank them for being invited and wish them a mazal tov.

If you are making your Simcha on Shabbat please be sure to provide sleeping and eating accommodations for all children invited who live outside of your community and make sure that there is adequate and responsible adult supervision.

If Tefillah is part of the Simcha, your child should arrive to the synagogue on time and should demonstrate the appropriate decorum throughout the tefillot. Wherever and whenever possible, we strongly encourage parents to accompany their children to the synagogue where the Bar/Bat Mitzvah is being held and to join their child for the tefillot. Parental presence can make a big difference in the seriousness with which the children approach the davening.

As you begin to think about the details of your event, please keep in mind that the essence of becoming a Bar/Bat Mitzvah is the opportunity to demonstrate commitment to engaging in acts of chesed and tzedaka. If you have any questions or need guidance about ideas for such projects, please feel free to contact Rabbi Eitan Lipstein at ext. 415 or Rabbi Alter at ext. 370.

9.3 CELEBRATING THE BAR/BAT MITZVAH IN SCHOOL

It is a Moriah tradition for the Bar/Bat Mitzvah family to sponsor, for the girls and boys of their

child's grade, a donut "party." If you wish to sponsor this breakfast (and it is optional), please contact Barbara Rotenberg at ext. 305. Following Tefillah on the designated morning, the girl or boy will remain with her/his family and classmates in the shul for a brief Dvar Torah and picture opportunity.

The Dvar Torah should be but a few, short minutes, delivered by the Bar/Bat Mitzvah or close friend, and focusing on the Parsha or upcoming Chag.

Each year, MAP sponsors a Bar/Bat Mitzvah class gift program in which parents contribute to a fund from which each child in the grade receives a class gift at a special celebration. A portion of the contributions goes towards this Seudah Chagigit in their honor. Parents have found this program to be a great convenience, reducing the expense of individual gifts while enabling each child to feel comfortable in attending his/her friends' celebrations. In addition, an important component of the parent contribution to the Bar/Bat Mitzvah Fund is a tzedaka project. The students of the grade are given the opportunity to research a variety of organizations and causes, following which they work together to select their top choices. The donations are then sent, in their honor, to the organizations which they have selected.

We look forward to sharing many smachot together with the Moriah family. Mazal Tov!

9.4 TZEDAKAH

An important aspect of our school program is the giving of tzedakah. Children are encouraged to contribute their change to help needy children elsewhere. During the School year we will conduct specific school-wide campaigns at which time students will be asked to contribute to the Moriah charity fund.

CHAPTER 10 - STUDENT SAFETY

10.1 SECURITY

We are mindful of maintaining security throughout our building. Please enter our building through the front entrance at all times! Please display Moriah car identification tags at all times. Cars not displaying this tag will not be permitted onto the campus.

10.2 CLASS TRIP INFORMATION

Information regarding the return time of overnight or extended day class trips will be relayed to parents through our One Call automated phone system. Permission slips for all trips are e-mailed home beforehand.

10.3 STUDENT CONDUCT

CLASSROOM CONDUCT

Students must follow classroom rules set forth by their teachers. Each act of misconduct will be dealt with in an appropriate, individual manner, based on the offense.

CARE OF SCHOOL PROPERTY

Children are responsible for all of their textbooks and are responsible for returning them at the

end of the School year. All books must be properly covered at all times. If a student defaces or destroys school property, parents will be notified and will be held responsible for the damages incurred.

PROHIBITED CONDUCT

Moriah prohibits the following conduct:

- Smoking, including electronic cigarettes, is not permitted in the building, on any property belonging to Moriah, or on the block of the School.
- Students may not engage in any form of gambling while on School grounds.
- Examples of gambling include any kind of game, contest, lottery, or raffle where proceeds from student contributions are used to fund or purchase a prize. This includes sports pools and fantasy leagues.

10.4 FIRE DRILL CONDUCT

The safety and security of the School community is of greatest priority. Therefore, during a fire drill students must:

- Remain with their teacher;
- Be silent and walk in an orderly fashion; and
- Follow evacuation directions.

10.5 LOCKDOWN CONDUCT

Students are required to do the following during lockdown procedures:

- Follow all directions from teachers and assistants;
- Once the lockdown procedure begins, stop all activities;
- Go directly to the nearest classroom (no one will be allowed into the classroom once the door has been locked); and
- Sit against the longest part of the wall near the door.

Present student names and emergency numbers will be recorded for all students in each classroom. A list of missing students will also be taken and given to the office either via floor searchers or a telephone call.

All individuals outside of the School facility must report to Mountain Road where a staff member will join them for school updates.

BOMB THREAT

If a student sees a suspicious object, he/she must notify the nearest faculty member. In the event of an explosion or fire, students are to listen to all faculty members and official personnel.

THE MORIAH SCHOOL ALTERNATIVE EARNING PROGRAMS (AEP)



BOX TOPS FOR EDUCATION: Earn cash for Moriah every time you purchase participating General Mills products! Twice each year, Box Tops will send a check to our school for each Box Tops coupon redeemed, up to \$20,000 each year.

Many of you have noticed that Box Tops has started to move to a digital platform. Products that previously had clippable box tops may no longer have them. Some products still do, so definitely CUT THEM OUT if you see them and SEND THEM IN with your kids.

How it Works:

1. Go to the Google Play store or Apple App store and download the Box Tops for Education app.
2. Sign up through the app and appoint the Moriah School of Englewood as the school you are collecting for.
3. Within 14 days of purchase, scan your receipts with Box Top products (if you're not sure, just scan any receipt).
4. When you scan, you will have an option to "credit" your child's class (lower left-hand corner of the screen). At this point, just type in your child's class (i.e. 5-1, gan cochavim, etc.). You can only enter one class per scan.

If you have any questions, please contact Ali Auerbach at ali.auerbach@gmail.com or Sharon Jacobs at rdsharon@hotmail.com.



AMAZON SMILE:

Don't forget to use www.Smile.Amazon.com while you shop! Proceeds go directly to Moriah with every dollar you spend.

- When shopping on Amazon like you would normally do, visit www.Smile.Amazon.com
- Use the link under the search bar at the top of the screen to select your organization
- Search for “Moriah School of Englewood”
- Click the yellow “select” button next to Moriah School of Englewood (Englewood, NJ)



STOP & SHOP - A+ Bonus Bucks (Will begin August 7)

DESCRIPTION OF PROGRAM: Schools selected by customers get a portion of the total award pool. The portion is determined by purchases made at Stop & Shop stores and through Stop & Shop. For every dollar spent using the Stop & Shop Card or keyfob, the School selected by that customer receives one point. Extra Credit items earn 50 additional points per purchase. At the end of each month, each school's total number of points is divided by the total number of points earned by all selected schools and then multiplied by the monthly award giveaway. All schools registered with our program earning \$5 or more will receive a check for the total amount of cash earned at the end of the program.

WHAT NEEDS TO BE DONE TO EARN:

- Go to: <https://stopandshop.com/school-rewards/>
- Sign up and register your card.
- Follow on screen instructions to add Moriah as your school to support

